COLLABORATE

◆ UCDA DESIGN EDUCATION SUMMIT 2019 ◆

FOUR WAYS TO REGISTER

1. REGISTER ONLINE at **ucda.com**

2. MAIL your completed registration form with payment to:
UCDA Design Education Summit
199 Enon Springs Road West, Suite 400
Smyrna, Tennessee 37167

3. CALL 615-459-4559 with your registration information and your credit card number.

4. FAX 615-459-5229 your completed registration form and payment information (purchase order or credit card numbers).

A confirmation letter will be sent to you after registration is received and processed. Occasionally conferences fill to capacity before the registration cut-off date, so please register early.

REGISTRATION CANCELLATIONS
Cancellation requests must be made in writing by 4:30 p.m. (Central) either by fax at 615-459-5229 or by email at info@ucda.com.

If UCDA receives your cancellation:
- At least four weeks before the program start date—you will receive a full refund (minus a $25 processing fee).
- Three weeks before the program start date—you will receive 75% refund.
- Two weeks before the program start date—you will receive 50% refund.
- Less than two weeks before the program start date—you will not receive a refund.
- "No-shows"—You will not receive a refund.

Name changes and substitutions can be made anytime before the program start date.

May 20-21, 2019
East Tennessee State University
Johnson City, Tennessee

UCDA DESIGN EDUCATION SUMMIT
Collaborate

UCDA DESIGN EDUCATION SUMMIT REGISTRATION FORM

NAME (LAST)

(FIRST)

POSITION/TITLE

NAME (as you would like it to appear on your name tag)

INSTITUTION/COMPANY

DEPARTMENT/OFFICE

STREET ADDRESS

CITY

STATE

ZIP

COUNTRY

EMAIL

PHONE

FAX

REGISTRATION FEES	REGULAR	EARLY BIRD by April 13	TOTAL
Non-member/Subscriber	☐ $295	☐ $245	
REDUCED MEMBER RATES			
UCDA Partner Member Partner Member No._____	☐ $270	☐ $220	
UCDA Member (Professional, Associate, or Faculty) Member No._____	☐ $245	☐ $195	
Student (Member or Non-member)	☐ $195	☐ $145	
OPTIONAL ACTIVITES			
TBD	☐ TBD	☐ TBD	
TBD	☐ TBD	☐ TBD	
TBD	☐ TBD	☐ TBD	
TBD	☐ TBD	☐ TBD	
All rates in US dollars.	**Grand Total** (USD)	$	

PAYMENT (UCDA's Federal Tax ID #34-1302823)

☐ Check enclosed (made payable to UCDA in U.S. dollars)

☐ Purchase Order No._____ (Please include a copy of the P.O.)

☐ Charge my credit card: ☐ VISA ☐ Mastercard ☐ American Express ☐ Discover

CARD NUMBER   EXPIRATION DATE

NAME ON CREDIT CARD   SECURITY OR V-CODE

CARDHOLDER SIGNATURE   BILLING ZIP CODE

REGISTER BY APRIL 13 FOR THE BEST DEAL!

Visit the UCDA Design Education Summit web page at **www.ucda.com/events/33** to see lodging information.

You may contact us at:
UCDA Home Office
199 Enon Springs Road West
Suite 400
Smyrna, Tennessee 37167

615-459-4559
615-459-5229 fax

ucda.com
info@ucda.com

inspiring design

UCDA Design Education Summit is a program of the University & College Designers Association.