FOUR WAYS TO REGISTER

1. REGISTER ONLINE at ucdad.com

2. MAIL your completed registration form with payment to:
   UCDA Design Education Summit
   199 Enon Springs Road West, Suite 400
   Smyrna, Tennessee 37167

3. CALL 615-459-4559 with your registration information and your credit card number.

4. FAX 615-459-5229 your completed registration form and payment information
   (purchase order or credit card numbers).

A confirmation letter will be sent to you after registration is received and processed. Occasionally conferences fill to capacity before the registration cut-off date, so please register early.

REGISTRATION CANCELLATIONS
Cancellation requests must be made in writing by 4:30 p.m. (Central) either by fax at
615-459-5229 or by email at info@ucda.com.

If UCDA receives your cancellation:
• At least four weeks before the program start date—you will receive a full refund (minus a $25 processing fee).
• Three weeks before the program start date—you will receive a 75% refund.
• Two weeks before the program start date—you will receive a 50% refund.
• Less than two weeks before the program start date—you will not receive a refund.
• “No-shows”—You will not receive a refund.

Name changes and substitutions can be made anytime before the program start date.

May 20-21, 2019
East Tennessee State University
Johnson City, Tennessee

REGISTER BY APRIL 13 FOR THE BEST DEAL!
Visit the UCDA Design Education Summit web page at
www.ucda.com/events/33 to see lodging information.

UCDA Design Education Summit is a program of the University & College Designers Association.